

# Paula Romany Gamil

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Age : 22

## SUMMARY

Motivated and customer-focused sales professional with over 4 years of experience across retail, hospitality, jewelry, and real estate sectors. Proven ability to deliver excellent customer service, handle transactions accurately, and meet sales targets in fast-paced environments. Skilled in building strong client relationships, presenting products effectively, and adapting quickly to new industries. Experienced in both team-oriented and independent work settings, with a strong attention to detail, communication, and a commitment to quality service and client satisfaction.

## EDUCATION

Aug 2022 - Present

Bachelor of Commerce, [MCI Academy]

Major : Accountant

## WORK EXPERIENCE

### Sales – Bold Routes (Real Estate)

Mar 2025 - Apr 2025

- Promoted and sold residential and commercial properties to clients based on their needs and budget.
- Conducted property tours and explained features, pricing, and location benefits to potential buyers.
- Built client relationships through phone, email, and in-person meetings.
- Maintained updated knowledge of the local property market and listings.
- Assisted in preparing sales agreements and supporting documents.

### Cashier – Pablo & عبده - CoCo ( Restaurant)

May 2024 - Jan 2025

- Processed customer orders and handled cash, credit, and digital payments accurately.
- Issued receipts, counted daily cash totals, and balanced the cash drawer.
- Resolved billing issues and responded to customer inquiries professionally.

### Sales – RAVIN (Clothing Store)

Jan 2023 - May 2024

- Assisted customers in choosing suitable clothing items based on their preferences and needs.
- Maintained store appearance, organized merchandise, and managed stock levels.
- Handled cash and card transactions using POS systems accurately.
- Achieved sales targets and contributed to team goals.
- Provided styling advice and product information to improve customer experience.
- Addressed customer inquiries and resolved complaints professionally.

### Goldsmith Workshop , Jewelry Technician

Mar 2021 - Dec 2022

- Crafted, repaired, and polished gold jewelry with attention to detail and precision.
- Assisted in custom design work using traditional goldsmithing techniques.
- Maintained tools and ensured safety and cleanliness of the workshop environment.
- Collaborated with senior goldsmiths to meet customer specifications and deadlines.

## Silver Store, Sales Associate

Feb 2020 - Jan 2021

- Managed sales transactions efficiently using POS systems.
  - Handled stock organization, display arrangements, and ensured the showroom was clean and visually appealing.
  - Met and exceeded monthly sales targets through upselling and strong customer rapport.
  - Resolved customer inquiries and complaints in a professional and timely manner.
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## ADDITIONAL INFORMATION

### Technical Skills:

- Customer Service & Client Relations
- Sales Techniques & Upselling
- Good on Microsoft office
- Cash Handling & Billing Accuracy
- Retail & Product Display Management
- Real Estate Sales & Property Tours
- Verbal & Written Communication
- Teamwork & Collaboration
- Time Management & Multitasking
- Problem Solving & Conflict Resolution
- Adaptability Across Industries

### Languages:

- Arabic : Mother tongue
- English : Good