

# HAFIZ ABDUL JABBAR KHAN, MSc (IIUI-ISLAMABAD)

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0092 307-6006628

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## Objectives

“To pursue a challenging position in a reputable and futuristic organization and prove my skills and competencies by contributing to the organizational success.”

“To become a part of organization where I could utilize my best skills, abilities and knowledge for the betterment of organization and driving it towards prosperity.”

“Looking an opportunity where dedication, hardworking and creativity are keys to success.”

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## Skills

### PROFICIENCY IN

- ✚ Zakah & Public Finance.
- ✚ Shariah Standards & Fatawa for Islamic Banking.
- ✚ Elimination of Riba & Alternative System.
- ✚ Islamic Banking theory & Practice.
- ✚ Insurance & Takaful Management.

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## PROFESSIONAL EXPERIENCE

### ACCOUNTANT & FINANCIAL ADVISORY SERVICES

DAR-E-ARQAM SCHOOL/COLLEGE as Accountant & Financial Advisory Services.  
November, 2014 - Present

SAYED KADHEM AL DURAZI & SONS B.S.C.(c) BAHRAIN as Accountant.  
October, 2012- October, 2014

ALLIED BANK LIMITED (0825) as Trainee in General Banking .  
March, 2008 – May, 2008

### Primary Responsibilities

Entering various documents such as Invoice, Cash memo, Bank/cash receipt, payment vouchers J V's, Day End/Year End, and Delivery note in the software (**focus 6**) programs & Financial Management System.  
Dealing & providing services to internal divisions.

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## PROFESSIONAL CERTIFICATIONS

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| ✚ MSc Economics (Islamic banking & finance)<br>ISLAMABAD.<br>Year of Achievement: 2008-2010. | Institute: INTERNATIONAL ISLAMIC UNIVERSITY, |
| ✚ Bachelor of commerce<br>Year of Achievement: 2005-2007.                                    | Institute: UNIVERSITY OF PUNJAB.             |
| ✚ Diploma in commerce:<br>Year of Achievement: 2003-2005.                                    | Institute: P.T.B.E.LAHORE                    |
| ✚ Matriculation:<br>Year of Achievement: 2003.   | Institute: B.I.S.E. SARGODHA                 |
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