

Hazem Abdel Fattah Ezzat Mohamed Gabr

Accountant

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Professional Summary

Detail-oriented Accountant with experience in accounting, taxation, freight operations, and heavy truck spare parts trading. Skilled in Microsoft Excel, journal entries, VAT and tax documentation, financial analysis, and electronic accounting systems. Strong communication, analytical, and problem-solving skills with the ability to work effectively under pressure.

Core Skills

Financial Accounting • Tax Accounting • General Ledger • Journal Entries • Financial Statements • VAT & Tax Files • Microsoft Excel (Advanced) • Financial Data Analysis • Electronic Accounting Systems • Communication Skills • Teamwork • Time Management

Professional Experience & Training

Freelance Trader – Heavy Truck Spare Parts | 2023 – Present

- Managed sales and purchasing operations for heavy truck spare parts.
- Handled customer communication, supplier coordination, and financial transactions.

Accountant | El Tawheed Shipping & Supplies Company | 3 Months

- Assisted in recording daily financial transactions and reviewing invoices.
- Supported accounting and operational processes within the company.

Financial Accountant Trainee | Sherif Zenaty Accounting & Tax Office | 2022 – 2023

- Prepared journal entries and maintained general ledger records.
- Assisted in preparing financial statements and reviewing expenses.
- Worked on VAT and income tax files and supporting documentation.

Banking Trainee | Banque Misr | Summer Training 2020 & 2021

- Gained exposure to banking operations, transactions, and customer service procedures.

Accounting Trainee | Misr Insurance Company | 08/2022

- Assisted in reviewing financial records and insurance documentation.

Education

Bachelor of Commerce (English Section) | Menoufia University | 2019 – 2023

Certifications

Professional Financial Accountant Diploma (PFAD) • Electronic Accounting Diploma (EAD) • Communication Skills Certificate

Languages

Arabic (Native) • English (Full Professional Proficiency)