



## Contact

### Phone

+216 22557645

### Email

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### Address

Tunis ; El Mourouj 4

### Date Of Birth

27 June 2001

## Education

2017

### Media Technology

Ibn Roched Private High School

2018

### Media sciences

Ibn Roched Private High School

## Expertise

- AVIMARK
- Microsoft Office
- Inventory Control
- Data Analysis and Reporting
- Problem Solving
- Quality Assurance
- Vendor and Supplier Relations

## Language

### Arabic

### English

### French

# Achraf Chaouch

## Assistant Manager

Dedicated and results-driven Assistant Manager with a proven track record of success in fostering operational excellence and team performance within fast-paced service-oriented environments. Proficient in staff supervision, inventory management, and customer service, with a keen eye for detail and a commitment to delivering exceptional results. Skilled in process optimization with a strong ability to collaborate with cross-functional teams to achieve organizational goals. Looking to leverage my leadership and management expertise to drive productivity and profitability for a dynamic organization.

## Experience

### October 2020- 2024

Pet Vet Care Hotel and Clinic | Doha, Qatar

### Assistant Manager

As an Assistant Manager at Pet Vet Care Hotel and Clinic, I played a pivotal role in ensuring the smooth operation of the practice. My responsibilities included overseeing staff, managing inventory, and enhancing client relations. I successfully implemented new scheduling procedures that improved workflow and efficiency, resulting in reduced wait times for clients and increased patient care. My leadership skills were evident as I mentored and trained new team members, fostering a collaborative and positive work environment. Additionally, I actively engaged with clients, addressing their concerns and providing exceptional service. My tenure as Assistant Manager at the clinic contributed to its growth and reputation.

### February 2019- December 2019

Pro Info | Tunisia

### IT Manager

As an IT Manager, I specialized in computer assembly, repair services, and proficiently managed essential IT tools, including Word, Excel, and internet applications. I excelled in computer network wiring and configuration, ensuring optimal connectivity and functionality for seamless operations.

### May 2018 - January 2019

Ste Electronia plus | Tunisia

### IT Maintenance Manager

As an IT Maintenance Manager at SEP, my role encompassed the strategic oversight and efficient management of the company's IT maintenance operations. This included the development and execution of maintenance schedules, ensuring optimal system functionality, and resolving any customer-related IT issues. I was responsible for meticulously maintaining records, managing employee schedules, and coordinating the efforts of the maintenance team to ensure seamless operations. My ability to efficiently troubleshoot and provide solutions to customer problems played a pivotal role in maintaining customer satisfaction and trust, while also contributing to the company's overall success.