

SAJOL SHIL

COMPUTER ENGINEER



CONTACT

+966509895861

sajolshil07@gmail.com

RUMB6957, 3709, AI
Munsiyah, Riyadh 13246

SKILLS

- Adobe photoshop, illustrator
- Microsoft word, excel, powerpoint
- Team Collaboration
- Project Management
- Client Requirements Analysis
- Time Management
- Presentation Skills
- Adaptability & Quick Learning
- Technical Support & Training

LANGUAGES

- English-IELTS Academic - Overall Band 5.0 (Speaking: 5.5)
- Hinde (Fluent)
- Bengali (Fluent)
- Arabic (Basic)

REFERENCE

Kishor Roy

IT Park, Khulna Bangladesh

Phone: +8801675063097

Email: khulnaitpark29@gmail.com



PROFILE

Versatile and adaptable professional with hands-on experience in Adobe Photoshop and Illustrator, Microsoft Office tools, and cross-functional team collaboration. Skilled in project management, client requirements analysis, and providing technical support and training. Strong presentation, time management, and problem-solving abilities, with a proven ability to quickly learn new tools and contribute effectively to team goals in fast-paced environments.



WORK EXPERIENCE

Remote Salary / Payroll Management 2024 - PRESENT
Salary management & Specialist

- Excel proficiency, attention to detail, any payroll or finance-related coursework
- Remote work readiness: communication, time management, self-discipline
- Able to meet payroll deadlines and handle multiple tasks independently in remote environments.

Remote Project Manager 2023 - 2024
Project Manager & Specialist

- Create and manage the marketing budget, ensuring efficient allocation of resources and optimizing ROI.
- Oversee market research to identify emerging trends, customer needs, and competitor strategies.

Project Management 2023 - 2024
IT Park, Khulna Bangladesh

- Develop and maintain strong relationships with partners, agencies, and vendors to support marketing initiatives.
- Monitor and maintain brand consistency across all marketing channels and materials.



EDUCATION

Diploma of Computer Engineering 2019 - 2023
Polytechnic of Engineering | North South
GPA: 3.70 / 4.00

Bachelor of Business Management 2018 - 2019
School of Science | S P Rashidia
GPA: 4.22 / 5.00

Test Report Form

ACADEMIC

NOTE Admission to undergraduate and post graduate courses should be based on the ACADEMIC Reading and Writing Modules. GENERAL TRAINING Reading and Writing Modules are not designed to test the full range of language skills required for academic purposes. It is recommended that the candidate's language ability as indicated in this Test Report Form be re-assessed after two years from the date of the test.

Centre Number

BD050

Date

08/MAR/2025

Candidate Number

031966

Candidate Details

Family Name

SHIL

First Name

SAJOL

Candidate ID

A01632810



Date of Birth

01/05/2003

Sex (M/F)

M

Scheme Code

Private Candidate

Country or Region of Origin

Country of Nationality

BANGLADESH

First Language

BENGALI

Test Results

Listening

4.5

Reading

4.5

Writing

5.5

Speaking

5.5

Overall Band Score

5.0

CEFR Level

B1

Administrator Comments

Empty box for Administrator Comments.

Centre stamp



Validation stamp



Administrator's Signature

Ehsanree

Date

20/03/2025

Test Report Form Number

24BD031966SHIS050A



Bangladesh Technical Education Board, Dhaka

Diploma in Engineering Examination, 2023

SL No- 6271138

Registration No...1502016296

Session 2019-20

This is to certify that Sajol Shil
son/daughter of Santosh Kumar Shil (Father)
and Juthika Rani (Mother)
of North South Polytechnic Institute, Khulna
bearing Roll No. 439381 duly passed the Four-Year Diploma in Engineering
Examination in Computer Technology field in the month
of December, 2023 ; He/she secured CGPA 3.70 on a scale of 4.00.

Date of Publication of Result: March 03, 2024

Date of Issue: May 21, 2024

Compared by

Deputy/Controller of Examinations

This Certificate is issued without any alteration or erasure



Bangladesh Technical Education Board, Dhaka
ACADEMIC TRANSCRIPT

SL No- 2744914

DIPLOMA-IN-ENGINEERING (Duration : 4-Year)

EIGHTH SEMESTER EXAMINATION, 2023

(Held in the Month of December, 2023)

Technology : **66 - Computer Technology**

Name : SAJOL SHIL

Father's Name : SANTOSH KUMAR SHIL

Mother's Name : JUTHIKA RANI

Roll No. : 439381

Registration No. : 1502016296 Session : 2019-20

Institute Name : 35115 - North South Polytechnic Institute, Khulna

Range of Marks (Percentage)	Grade	Point
80 or above	A+	4.00
75 - below 80	A	3.75
70 - below 75	A-	3.50
65 - below 70	B+	3.25
60 - below 65	B	3.00
55 - below 60	B-	2.75
50 - below 55	C+	2.50
45 - below 50	C	2.25
40 - below 45	D	2.00
Below 40	F	0.00

Subjects	Credit Hours	Grade Letter	Grade Point
66681 - Industrial Training	6	A+	4.00

8th Semester GPA :	4.00
1st - 8th Semester CGPA :	3.70
Result :	PASS

Date of Publication of Result : 03 March, 2024

Date of Issue : 24 May, 2024

Compared by

Asstt/Deputy/Controller of Examinations
Bangladesh Technical Education Board, Dhaka.

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, JESSORE
BANGLADESH

Serial No. JBC 8256940

Jbes No 190133323

Registration No : 1613644994/2017-2018



SECONDARY SCHOOL CERTIFICATE EXAMINATION, 2019

This is to certify that *Sajol Shil*
son/daughter of *Santosh Kumar Shil and Juthika Rani*
of *S. P. Rashidia Secondary School*
bearing Roll *Morrelganj - 444* No. *135071* duly passed the *Secondary*
School Certificate Examination of 2019 in Science Group and
obtained G.P.A. 4.22 in the Scale of 5.00.

His/Her date of birth as recorded is First May
Two Thousand And Three

Jessore
Date of Publication of Result : 06 May, 2019

Compared

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Lalame
DY Controller of Examinations

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, JESSORE
BANGLADESH

Grade	Class Interval	Grade Point
A+	80-100	5
A	70-79	4
A-	60-69	3.5
B	50-59	3
C	40-49	2
D	33-39	1
F	0-32	0

Serial No. JBAT **8095602**



JBCS No : 190-133292

ACADEMIC TRANSCRIPT

Secondary School Certificate Examination, 2019

Name of Student : *Sajol Shil*

Father's Name : *Santosh Kumar Shil*

Mother's Name : *Juthika Rani*

Name of Institution : *S. P. Rashidia Secondary School, Bagerhat*

Name of Centre : *Morrelganj - 444*

Type : *Regular*

Roll Number : *135071*

Registration No. : *1613644994/2017-2018*

Group : *Science*

Date of Birth : *01/05/2003*

Sl. No.	Name of Subjects	Marks Obtained	Letter Grade	Grade Point	GPA (Without additional subject)	GPA
1	Bangla	143	A	4.0	4.00	4.22
2	English	154	A	4.0		
3	Mathematics	048	C	2.0		
4	Bangladesh And Global Studies	071	A	4.0		
5	Hindu Religion & Moral Education	058	B	3.0		
6	Physics	084	A+	5.0		
7	Chemistry	070	A	4.0		
8	Biology	083	A+	5.0		
9	Information & Communication Technology	045	A+	5.0		

Additional Subject :

10	Agriculture Studies	077	A	4.0	GP above 2 2.00	
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Continuous Assessment :

1	Physical Education, Health & Sports	088	A+	5.0
2	Career Education	049	A+	5.0

Compared by

[Signature]

[Signature]
Controller of Examinations

Date of Publication of Result : 06 May, 2019