

Anwar Abdelmalik, FMAA Holder

chief accountant

✉ anwar.talab22@gmail.com 📞 +966502113507 📍 Riyadh, Saudi Arabia

Education

Bachelor's Degree Jan 2012 – Oct 2016
Sudanese Academy for Banking and Financial Sciences, Sudan – Khartoum

Employment

income auditor & credit manager Aug 2017 – Apr 2019
boudle hotels & resorts, Al Sharqiya – Dammam
Responsible for all types of revenues within the hotel, including revenues from the coffee shop and restaurants, and revenues from renting the banquet hall, laundries, and reception. Responsible for following up on collections with companies (clients).

senior accountant May 2019 – May 2020
Holiday Al khaleej hotel, Eastern – Al Khobar
Present at the opening and operation of the hotel and responsible for creating the accounts tree within the hotel and proving all expenses incurred on the project and responsible for creating the accounting cycles and operational cycles for the hotel until the annual closing

chief accountant Jun 2020 – Jan 2022
Sarwat park hotel, Riyadh
Responsible for the hotel in general, financial matters, operations, document cycles, preparing records, monthly closings, and periodic reports.

Group internal auditor Feb 2022 – Sep 2024
warwick hotels & resorts, Riyadh
Generally responsible for reviewing all branches within the Kingdom of Saudi Arabia in terms of hotels, medical clinics, and medical massage clubs. Responsible for preparing the value-added tax and zakat for all sectors within the company. Responsible for preparing the budget at the end of the year and submitting it to the approved audit office and following up with them until it is approved. Responsible for preparing reports throughout the year and analyzing them in terms of revenues and expenses.

chief accountant Oct 2024 – Present
Quwaieyah mall, Riyadh
Responsible for the mall in general, with regard to financial management and collection from tenants. Invoices are issued on a quarterly, semi-annual or annual basis and sent to customers. Follow-up with them is also carried out until they are collected. Responsible for following up on all operational expenses related to the mall.

Personal details

Date of birth
July 22, 1995

Gender
Male

Nationality
sudan

Skills

Financial Reporting

Budgeting

Tax Preparation

Revenue Recognition

Accounts Payable

Accounts Receivable

Financial Analysis

Languages

English

Arabic

Hobbies

■ Reading

Certificates

Financial Accountant	Jan 2023
Internal Audit	Jul 2022
Financial Managerial Accounting Associate-FMAA Holder	Mar 2025

Courses

Corporate Financial Statement Analysis	Aug 2021
Financial Accounting Foundations	Jul 2021