

ZAFAR JAN

SECURITY GUARD | SECURITY OFFICER | PUBLIC SAFETY & SURVEILLANCE PROFESSIONAL



CONTACT

- ☎ 0502932597
- ✉ jan56019@gmail.com
- 📍 Riyadh, Saudi Arabia

SKILLS

- Security Surveillance & Patrolling
- Access Control & Monitoring
- Emergency Response Handling
- Public Safety & Law Enforcement
- Crowd Management
- Conflict Resolution
- Incident Reporting & Documentation
- Risk Assessment & Safety Awareness
- First Aid Knowledge
- Communication & Team Coordination
- Physical Fitness & Alertness
- Discipline & Time Management

LANGUAGES

- Pashto: Native
- Urdu: Fluent
- English: Basic Communication

MEDICAL STATUS

- Medically & Physically Fit
- Certified by THQ Hospital Kabal Swat / Civil Hospital Kabal



PROFILE

Dedicated and highly disciplined Security Professional with over 4 years of experience in law enforcement, public safety, and security operations with Khyber Pakhtunkhwa Police. Strong background in patrolling, surveillance, crowd management, emergency response, and maintaining safety standards in high-pressure environments. Physically fit, alert, and committed to delivering exceptional security services with professionalism and integrity. Seeking a Security Guard / Security Officer position in Gulf countries where experience and security expertise can contribute to organizational safety and protection.



WORK EXPERIENCE

Constable Police
Khyber Pakhtunkhwa Police – District Police Office Swat
2019 – Present

Key Responsibilities

- Maintain law and order while ensuring public safety and protection of property.
- Conduct regular patrols and surveillance activities.
- Monitor access control and perform security inspections.
- Respond effectively during emergency situations and incidents.
- Assist with security arrangements for public events and special operations.
- Coordinate with senior officers and relevant departments.
- Prepare incident reports and maintain official records.
- Demonstrate discipline, integrity, and professionalism in daily operations.

Employee Card No: 00480

CERTIFICATIONS

Competency-Based Certificate in Microsoft Office
Skill Development Council (SDC), Peshawar
Training Institute: Talent Technical Institute, Kabal Swat
Duration: May 2013 – October 2013

Skills Acquired:

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Office Documentation & Computer Operations



EDUCATION

F.A (Faculty of Arts)

- Board of Intermediate & Secondary Education, Swat

ZAFAR JAN

Riyadh, Saudi Arabia

Phone: +966 50 293 2597

Email: jan56019@gmail.com

Hiring Manager

Subject: Application for Security Guard Position

Dear Hiring Manager,

I am writing to express my interest in the Security Guard position at your respected organization. With over four years of professional experience serving as a Constable in Khyber Pakhtunkhwa Police, I have developed strong expertise in security operations, surveillance, public safety, and emergency response. I am confident that my experience and disciplined work ethic make me a strong candidate for this role.

Throughout my service in law enforcement, I have been responsible for maintaining law and order, conducting regular patrols, monitoring access control, responding to emergencies, and ensuring the safety of people and property. My experience has strengthened my observation skills, decision-making abilities, and professionalism under high-pressure situations.

I am physically fit, medically certified, and possess excellent teamwork and communication skills. I am also trained in Microsoft Office applications and report documentation, enabling me to maintain accurate security records and incident reports. My commitment to discipline, integrity, and responsibility has always helped me perform my duties effectively.

Currently based in Riyadh, Saudi Arabia, I am actively seeking an opportunity where I can contribute my security and law enforcement experience while continuing to grow professionally. I believe my background and dedication can add value to your organization and support your security objectives.

I would appreciate the opportunity to discuss my qualifications further during an interview. Thank you for your time and consideration. I look forward to hearing from you. Sincerely,

Zafar Jan

Khyber Pakhtunkhwa Police

Card No. 00480



ZAFAR JAN
Constable



[Handwritten Signature]
Issuing Authority

District Police Office, Swat

S.No. 119240

Roll No 54354

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ



REVISED

Board of Intermediate and Secondary Education
Saidu Sharif, Swat, Khyber Pakhtunkhwa, Pakistan
Higher Secondary School Certificate Examination
Humanities Group
Session 2016 (Annual)

This is to certify that ZAFAR JAN
Son of IZAT UR RAHMAN
and a student of GOVT. DR. KHAN SHAHEED DEGREE COLLEGE KABAL, SWAT.
has passed the Higher Secondary School Certificate Examination of the Board of Intermediate and Secondary Education, Saidu Sharif, Swat held in April *as*
a Regular Candidate. *He obtained* 648 *Marks out of 1100 and has been placed*
in Grade C *Representing* Good.

The Examination Was taken as a Whole

Result declaration date: 31-07-2016

Asstt. Secretary

Secretary

This certificate is issued without alteration or erasure.



BOARD OF INTERMEDIATE & SECONDARY EDUCATION

SAIDU SHARIF SWAT.

Khyber Pakhtunkhawa (Pakistan)

S.No.(SB) 444629



PROVISIONAL & DETAILED MARKS CERTIFICATE

INTERMEDIATE (ANNUAL) EXAMINATION, 2016

HUMANITIES (Part-II)

THIS IS TO CERTIFY THAT ZAFAR JAN

Roll No: 54354

Son / Daughter of IZAT UR RAHMAN

Reg: No 138-B/SW1055-2014

and a candidate of Govt. Dr. Khan Shaheed Degree College Kabal, Swat.

has secured the marks shown against each subject in the **INTERMEDIATE EXAMINATION** of the Board of Intermediate & Secondary Education Saidu Sharif, Swat held in the month of April as Regular

Subjects	Marks	Marks Obtained					
		Part-I		Part-II		Total	Marks in Words
		Theory	Pract	Theory	Pract		
English	200	44	--	40	--	84	Eighty-Four
Urdu	200	54	--	60	--	114	One Hundred Fourteen
Islamic Education	50	30	--	--	--	30	Thirty Only
Pakistan Studies	50	--	--	34	--	34	Thirty-Four
Civics	200	58	--	76	--	134	One Hundred Thirty-Four
Islamic Studies	200	70	--	58	--	128	One Hundred Twenty-Eight
Health And Physical Education	200	50	8	51	15	124	One Hundred Twenty-Four

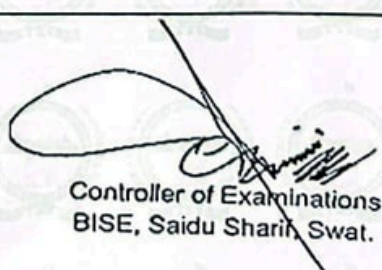
Total : 1100

648-C Six Hundred Forty-Eight Only

Remarks :

Prepared and Checked by Computer Cell
BISE Saidu Sharif, Swat

Note: Errors / Omissions are subject to subsequent rectification.


Controller of Examinations
BISE, Saidu Sharif, Swat.

Serial No. 029575



REVISED

Roll No. 150584

Board of Intermediate and Secondary Education
Saidu Sharif Swat, Khyber Pakhtunkhwa Pakistan
Secondary School Certificate



Session 2014 (Annual)

This is to certify that ZAFAR JAN
Son of IZAT UR RAHMAN
and a student of GOVT. HIGHER SECONDARY SCHOOL KABAL, SWAT.

He has passed the Secondary School Certificate Examination of the Board of Intermediate and Secondary Education, Saidu Sharif, Swat held in March as a Regular Candidate.

He obtained 727 Marks out of 1100 and has been placed in Grade B Representing Very good.

The candidate passed in following subjects:

- | | | | |
|--------------|------------------------|----------|---------------------|
| 1. English | 2. Islamiyat | 3. Urdu | 4. Pakistan Studies |
| 5. G.Science | 6. Art & Model Drawing | 7. Maths | 8. Islamic Studies |

Date of birth according to admission form is Second March Nineteen Ninety-Five (02 March ,1995)

Result declaration date: 09-06-2014



Asstt. Secretary

Secretary

This certificate is issued without alteration or erasure.

MEDICAL CERTIFICATE

It is hereby certified that Mr. Zafar Jan S/O Izat Ur Rahman R/O Village Sirsinai Tehsil Kabal District Swat, KPK Pakistan bearing CNIC No. 15604-0365347-7, during examination he is both medically and physically fit.



MEDICAL SPECIALIST

THQ Hospital Kabal Swat

I/C Medical Officer
Civil Hospital Kabal
Swat.

Reg. No. SDC/TTI/107356

S. No. A- 08329

Skill Development Council Peshawar

Established Under National Training Ordinance 1980

Competency Based Certificate



This is to certify that

Mr/Mrs/Miss ZAFAR Jan Son/Daughter of IZAT UR Rahman

Has successfully completed a special training course organized by the SDC Peshawar
in the trade of MICROSOFT OFFICE

held at TALENT TECHNICAL INSTITUTE, KABAL SWAT

From 01-05-2013 To 30-10-2013

In recognition thereof this certificate is issued

On 16th day of NOV-2013



PRINCIPAL



Haji Muhammad Javed

HAJI MUHAMMAD JAVED
CHAIRMAN
SDC PESHAWAR