

ARSHAD KHAN

ENTREPRENEUR · OPERATIONS LEADER · BCA GRADUATE · AI & DATA CERTIFIED

✉ arshadkhan20039@gmail.com ☎ 0503428347 📍 Jubail, Saudi Arabia 🔗 linkedin.com/in/arshad-khan-4366b1233



PERSONAL INFO

- 📍 Saudi Arabia
- 👤 Single
- ✉ arshadkhan20039@gmail.com
- ☎ 0503428347

TECHNICAL SKILLS

- Python
- C++
- PHP (XAMPP/WAMP)
- MySQL & Query Languages
- MS Office Suite
- Data Entry & Analysis

BUSINESS & MARKETING

- Operations Management
- Digital Marketing
- Startup Marketing
- New Business Development
- Brand Strategy & Advertising

SOFT SKILLS

- Strategic Thinking
- Team Leadership
- Communication
- Problem Solving
- Continuous Learning

PROFESSIONAL PROFILE

"Where lines of code meet boardroom strategy — I build systems and I build businesses."

A tech-native entrepreneur operating at the rare intersection of AI, data intelligence, and operational leadership. Currently steering day-to-day operations at Tandem Arabia Est. in Saudi Arabia's competitive market — bringing the same precision to business processes that a programmer brings to code. Certified in Artificial Intelligence (FITA Academy) and Data Analysis (EDYODA), and armed with a BCA in Computer Applications, I don't just adapt to the future of technology — I actively engineer it. Driven by an unshakeable belief that the most powerful businesses are built by people who understand both the machine and the market.

PROFESSIONAL EXPERIENCE

Operations Supervisor Jul 2025 – Present

Tandem Arabia Est. · Saudi Arabia · NOW

- ▶ Oversee end-to-end operational processes, driving efficiency, quality control, and on-time delivery across all business functions.
- ▶ Align cross-functional teams with strategic objectives, ensuring seamless coordination between departments.
- ▶ Monitor KPIs and performance dashboards, implementing data-driven process improvements that reduce operational costs.
- ▶ Primary escalation point for operational issues — resolving challenges swiftly to maintain business continuity and stakeholder confidence.

CERTIFICATIONS & PROFESSIONAL DEVELOPMENT

🎓 **Artificial Intelligence** — December 2024
Certificate of Excellence

FITA Academy (Training & Placement) · 4-Month Intensive Programme · Velachery, Chennai

Cert ID: No. 27941

LANGUAGES

English · Professional

Hindi · Native

Malayalam · Native

Arabic · Conversational

CONNECT

[linkedin.com/in/arshad-khan-4366b1233](https://www.linkedin.com/in/arshad-khan-4366b1233)

 Data Analysis

13 October 2024

MicroDegree

EDYODA · Registered on Startup India · 28 Sep – 13 Oct 2024

Cert ID: MD-DAMD280924-20799

EDUCATION

Bachelor of Computer Applications (BCA) 2021 – 2024

Mahatma Gandhi University · SCMS School of Technology and Management, Kerala

Focus: Computer Programming & Software Applications

Class XII – CBSE 2019 – 2021

Ansar English School, Trissur, Kerala

Class X – CBSE 2019

International Indian School, Jubail, Saudi Arabia

FEATURED PROJECTS

Online Voting System PHP · XAMPP · MySQL

Academic Project | Web Application

- Secure web platform for end-to-end election management — voter registration, authentication, candidate setup, and live result tracking.
- Admin dashboard with role-based access control and MySQL-backed data validation.

Smart Advocate Python · WAMP · MySQL

Academic Project | Law Office Management System

- Web-based law office management system — client registration, case tracking, appointment scheduling, and document management.
- Streamlined legal workflows, eliminating manual paperwork and improving client satisfaction measurably.

CORE COMPETENCIES

◆ AI & Data Analysis ◆ Web Development ◆ MySQL Database
(PHP/Python) Design

◆ Operations Management ◆ Digital Marketing Strategy ◆ Business Development

