

# Amgad Mahmoud Hassan



## Personal Details

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- **Date of Birth** : 20/7/1998
- **Marital status** : engaged
- **Nationality** : Egyptian
- **Address** : mohandseen ,Giza
- **Phone Number** : 01279733077
- **Email** : [amgadmahmoud98@icloud.com](mailto:amgadmahmoud98@icloud.com)
- **Military Service** :Completed mandatory military service in Egypt from 2022 to 2023. **\_Status:** Fully discharged.
  
- **Objective**

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"Looking For a Professional - level position to kickstart and I Wish to work in a dynamic organization that will contribute my professional and personal growth while I contribute to the growth of the Company as well as engagein opportunities to further the Company's goals "

## Work Experience

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### Al-Wala Veterinary Pharmaceuticals Company

**Sales Representative | Data Entry & Collection Officer | Inventory & Cash Handler**  
**2017\_ 2021 (5 years)**

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- ✓ Entered and managed company data including invoices, payments, and cheques using Excel and Word.
- ✓ Handled sales operations and client collections efficiently.
- ✓ Managed the inventory of veterinary medicines, tracking stock levels and ensuring accuracy.
- ✓ Responsible for managing the company's cashbox, including handling income, expenses, and maintaining records.
- ✓ Prepared accurate financial and stock reports.
- ✓ Maintained regular communication with clients and followed up on payments.
- ✓ Proficient in Microsoft Word and Excel.

## **Additional Experience**

### **Uber Driver (Part-time)**

**2023 –2025**

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- ✓ Worked as a licensed Uber driver with excellent customer service.
  - ✓ Maintained a clean and safe driving record.
  - ✓ Managed time efficiently and ensured timely pickups and drop-offs.
  - ✓ Developed strong communication and navigation skills.
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### **Driving License:**

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- Holds a valid Egyptian driving license.
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## **Core proficiencies**

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- Microsoft Office (Word,powerpoint ,Excel) in intermediate Level
- Microsoft Windows (7,8,10,11)

## **Education**

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Bachelor's of commerce since 2021  
Grade: very good (high)

## **Personal skills**

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- Collaboration with teammate
- Communication skills
- Problem solving
- Works under pressure
- Integration with the work team and assist it
- Have Ability to lead to manage the time
- Active listening
- Leadership

## **Language**

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- Arabic