

Osama Mohammed

General Accountant

Detail-oriented and motivated General Accountant with a solid understanding of financial accounting, bookkeeping, and financial principles. Proficient in advanced Excel and ERP systems. Capable of preparing accurate financial records, handling accounts payable/receivable, and supporting month-end closing processes efficiently, Available and ready for relocation.

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📍 ismailia

WORK EXPERIENCE

general accountant birsen factory

05/2025 - Present

cairo-10 of ramadan

Achievements/Tasks

- Manage daily bookkeeping, journal entries, and general ledger operations for the factory.
- Handle and reconcile Accounts Payable (AP) and Accounts Receivable (AR) with suppliers and clients.
- Monitor manufacturing and production costs, including raw materials, labor, and factory overheads.
- Perform regular bank reconciliations and assist in preparing monthly financial and cost reports.

general accountant pharmacy chain

07/2023 - 05/2025

ismailia city

Achievements/Tasks

- Managed daily sales reconciliations, cash flow, and revenue tracking across multiple pharmacy branches.
- Handled vendor and supplier accounts, processed payments, and resolved billing discrepancies efficiently.
- Conducted regular inventory tracking and auditing to ensure physical stock matches accounting records.
- Assisted in month-end closing processes and the preparation of general ledger accounts.

general accountant (during studies) livestock & poultry

01/2021 - 07/2023

ismailia/ abu swair

Achievements/Tasks

- Maintained accurate financial records, receipts, and day-to-day transactions for farm operations.
- Tracked operating expenses, feed costs, and production cycles to assist in basic cost management.
- Handled cash flow, payroll for farm workers, and reconciled supplier invoices.
- Gained foundational skills in practical accounting and time management while balancing academic studies.

EDUCATION

Bachelor of Commerce (B.Com) in Accounting future academy

09/2019 - 05/2023

cairo/ obour

SKILLS

Financial Accounting

General Ledger

Cost Accounting

Advanced MS Excel

ERP Systems (odoo)

Value Added Tax (VAT) Compliance

Payroll Processing & Administration

Cash & Treasury Management

Vendor & Customer Relations

Payment Scheduling & Management

Preparing daily and monthly entries and reports

Bank settlements

LANGUAGES

Arabic

Native or Bilingual Proficiency

English

Full Professional Proficiency