

MOHAMED SAMEEL

SENIOR COMPLIANCE OFFICER

QA(QMS)-COMPLIANCE

Phone:

+966 510 69 42 42

Email;

zammamohd@gmail.com

Address:

RIYADH, SAUDI ARABIA / KERALA, INDIA



PROFESSIONAL SUMMARY

Experienced Quality Assurance and QMS Compliance professional with more than 7 years of experience in the pharmaceutical manufacturing industry. Skilled in Quality Management Systems (QMS), vendor qualification, documentation control, deviation handling, CAPA, change control, quality risk management, SAP material management, and audit support. Strong background in compliance reporting, technical documentation, and Annual Product Quality Review (APQR/PQR) coordination. Highly organized, detail-oriented, and capable of managing multiple projects with accuracy and efficiency.

EDUCATION

Certification In Organizational ERP
SAP: Quality Management
R&D Module/Admin

2014 • 2017 Bachelor Degree

Computer, Mathematics
Business and Commerce

NORTH EAST FRONTIER TECHNICAL
UNIVERSITY, INDIA

2016

Certification In International
Financial Reporting: Financial
Reporting Standards IIAP,
United Kingdom

2013 • 2014 CA-CPT:

Mathematics/Accounts/Economics/
Law/QT

Institute of Chartered Accountants of India

WORK EXPERIENCE

Senior QMS Compliance & Vendor Qualification Officer

Avalon Pharma (Middle East Pharmaceutical Co.), Riyadh, Saudi Arabia
May 2019 – Present

Handling and management of Quality Management Systems (QMS) including Deviations, CAPA, Change Control, and Quality Risk Management.

Leading and coordinating Annual Product Quality Review (APQR/PQR) preparation activities. Managing vendor qualification and compliance documentation activities.

Managing vendor qualification and compliance documentation activities.

Handling SAP Material Management activities including Material Master creation, Bill of Materials (BOM), item code issuance, and maintenance of material records.

Managing QA-related SAP systems and documentation workflows.

Supporting internal and external audits and ensuring GMP compliance.

Overseeing warehouse-associated quality compliance activities.

Preparing compliance reports, investigations, and technical documentation.

PROFESSIONAL & TECHNICAL SKILLS

Quality Assurance (QA) & QMS Compliance • Vendor Qualification & Audit Support • Deviation Handling, CAPA & Change Control Management • Documentation Control & Compliance Reporting • Material Management & Item Code Issuance/Maintenance • SAP Material Management & Bill of Materials (BOM) Creation • Quality Assurance SAP Systems Management • Annual Product Quality Review (APQR/PQR) Coordination • Warehouse Quality Compliance & Risk Management • Strong GMP Documentation & Investigation Skills • Advanced proficiency in Microsoft Excel, Word & PowerPoint • Experience with Power Query and data analysis/reporting • Adobe Reader/PDF documentation management • Working experience with SAP systems • Strong skills of Technical writing, reporting & compliance documentation .Knowledge of regulatory authorities (like SFDA, USFDA, EMA, EFSA, etc), regulations and compliance requirements

PERSONAL DETAILS

Date of Birth: 12/04/1994

Nationality: INDIAN

Marital Status: Married

Gender: MALE