

MLM.AYMANUL MUSNI
BSC(HONS) In International Logistics and supply chain management
Senior Logistics Executive

Mobile: +966 547853278

E-mail: muznimoh49@gmail.com

LinkedIn: [linkedin.com/in/mohammed-aymanul-musni](https://www.linkedin.com/in/mohammed-aymanul-musni)

Location: Riyadh, Saudi Arabia

Iqama Status – Valid Transferable Iqama

CAREER SUMMARY

Senior Logistics Executive

Results-driven **Senior Logistics Executive** with **6 years of experience in logistics operations**, freight forwarding, import/export documentation, warehouse management, and procurement coordination across **Singapore, UAE, and Sri Lanka**. Proven ability to manage **end-to-end supply chain operations, vendor coordination**, and ERP-based reporting while achieving high on-time delivery performance. Currently based in Riyadh with **transferable iqama** and available for immediate joining.

CORE COMPETENCIES

LOGISTICS & SUPPLY CHAIN SYSTEMS:

- ERP-based Logistics & Supply Chain Systems
- SAP (MM – Basic / Operational Exposure)
- WMS
- TMS

PROCUREMENT & OPERATIONS:

- Purchase Requisition (PR) & Purchase Order (PO) Processing
- RFQ / Quotation Analysis & Cost Comparison
- Vendor & Contract Documentation Control
- Inventory Control & GRN Processing
- Import & Export Documentation (BL, AWB, COO, Invoice, Packing List)

DATA & REPORTING TOOLS:

- MS Excel (Shipment Tracking, Cost Analysis, Reports, Pivot Tables)
- MS Word & Outlook (Documentation & Coordination)
- MIS & Operational Reporting Dashboards

LOGISTICS OPERATIONS:

- Freight Forwarding (Air / Sea / Road)
- Customs & Port Coordination
- Delivery Scheduling & POD Tracking
- Warehouse Operations & Stock Reconciliation

PROFESSIONAL EXPERIENCE

SENIOR LOGISTICS COORDINATOR

Organization: TKHS Group Incorporate Pte Ltd. – Singapore

Project: Five Star Hotel FF&E installation & Renovation Project

Client: CITY OF DREAMS (Cinnamon Life) Srilanka & The Ritz Carlton Singapore

Duration: May 2024 – Present

SENIOR LOGISTICS EXECUTIVE

Organization: m&m Logistics Pvt Ltd - Dubai

Project: Fright Forwarding and warehouse management

Duration: Feb 2022 – March 2024

LOGISTICS EXECUTIVE

Organization: Maxaire, MEP Engineering / Contact Company, Sri Lanka

Duration: Jan 2021 – Dec 2021

KEY RESPONSIBILITIES

- Processed Purchase Requisitions (PRs) and Purchase Orders (POs), ensuring timely approvals and accurate documentation.
- Coordinated 120+ international shipment annually, ensuring 95% on-time delivery and zero customs penalties.
- Evaluated supplier quotations and conducted cost comparisons to support cost optimization initiatives.
- Liaised with suppliers, contractors, and internal teams to ensure timely delivery of materials and equipment.
- Maintained accurate procurement records including POs, invoices, GRNs, and supplier documentation.
- Managed end-to-end logistics operations including inventory, warehousing, and transportation, achieving on-time delivery performance above 95%.
- Coordinated international shipments and customs documents with 100% compliance.
- Planned short- and long-term supply requirements in line with project demands.
- Ensured compliance with import/export regulations and documentation standards.
- Managed End-to-end Logistics operations including freight forwarding, warehousing, and transportation
- Prepared and verified import/export documentation with zero compliance issues.
- Generated logistics performance reports and presented insights into management.
- Oversaw inbound and outbound logistics operations.
- Managed warehouse inventory control and stock replenishment.
- Coordinated with international suppliers and freight forwarders to ensure timely deliveries.
- Achieved 95%+ on-time delivery accuracy across air, sea, and road shipments.

EDUCATION

BSC. (HONS) In International Logistics and supply chain management – Winfield Business Academy (Reading)

Higher National Diploma in Logistics Management – NIBM SL

Advanced Diploma in Business Management – NIBM SL

Diploma in Information Technology – BCAS SL

Certificate in English – BCAS SL

LANGUAGES

- **English, Tamil (Fluent)**
- **Hindi, Malayalam, (Conversational)**

PERSONAL DETAILS

Full Name – Mohammed Laffer Mohammed Aymanul Musni

Nationality – Sri Lanka

Marital Status – Married

Availability – Immediately Available to Join

REFERENCES

Provided upon request.

DECLARATION

I hereby declare that the above information is true and correct to the best of my knowledge and belief.

Mohammed Aymanul Musni