

# SHAH ZAIB

## QA/QC Engineer

- ☎ Phone 0543264952
- 📍 Location Jeddah KSA
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Iqama transferable



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## **Career Objective**

Motivated and goal-oriented QA/QC Civil Engineer seeking a challenging position in a reputable organization where I can utilize my experience, technical skills, and commitment to professionalism. I aim to contribute to the organization's growth and success while continuing to develop my skills through continuous learning and self-improvement.

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## **Professional Profile**

A dedicated **Civil QA/QC Specialist** with **5 years of experience**, including **over 4 years in Saudi Arabia**, & **1 Year Dubai Experience** specializing in construction and infrastructure projects across residential, commercial, and industrial sectors. Demonstrates strong leadership, effective communication, and a solid track record of managing site operations, upholding quality standards, and delivering projects on time.

Recognized for taking initiative and embracing responsibilities with enthusiasm. Maintains a calm, analytical, and solution-oriented approach under pressure. A fast learner with sharp observational skills, capable of working both independently and as a collaborative team player.

## **Professional Skills**

- Preparation and Review of ITPs (Inspection & Test Plans)
- Monitoring MARs (Material Approval Requests)
- Control of NCRs (Non-Conformance Reports) and Corrective Actions
- Site Surveillance & Routine Inspections
- Maintaining RFI Logs and Inspection Requests
- ISO 9001:2015 Implementation
- Preparation of QA/QC Reports and Checklists
- Quality Audits & Internal Assessments

## **Technical Skills**

- Construction Materials Testing (Concrete, Asphalt, Soil, Steel)

- Familiarity with Standards (ASTM, ACI, ISO, BS, AASHTO)
- Interpretation of Engineering Drawings & Specifications
- Concrete Mix Design & Batching Supervision
- Reinforcement Inspection & Bar Bending Schedule (BBS) Review
- Non-Destructive Testing (NDT) (Rebound Hammer, UPV, Core Cutting)
- Field Density Test (FDT), Proctor Test, and CBR
- Hydrostatic & Pressure Testing of Pipelines
- Welding Inspection (if applicable) – WPS, PQR, WPQ
- Soil Investigation & Lab Testing Coordination

## **Education**

- **Bachelor's Degree in Civil Engineering Technology**

*City University of Science and Information Technology, Peshawar, Pakistan*

**Graduated:** 2021

- **Diploma of Associate Engineering (Civil Technology)**

*Modern Institute of Technology, Peshawar, Pakistan*

**Completed:** 2017

## **Work Experience**

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### **QA/QC Engineer**

**Muhammad Al Rashid Company, Saudi Arabia**

**Sep 2022 – July 2024**

- ensured all construction activities complied with approved drawings, specifications, and applicable quality standards (ASTM, ACI, and ISO 9001).
- Developed and implemented project-specific Quality Assurance Plans, Inspection & Test Plans (ITPs), and Method Statements.
- Conducted site inspections for civil works, including concrete, steel reinforcement, blockwork, waterproofing, plastering, and finishing.
- Coordinated and submitted Inspection Requests (IRs), Material Inspection Requests (MIRs), and ensured approvals from consultants/clients.
- Supervised quality control processes during concrete pouring, slump tests, FDT, compaction tests, and laboratory sampling.
- Managed Non-Conformance Reports (NCRs), initiated root cause analysis, and ensured corrective/preventive actions were implemented effectively.
- Conducted regular internal quality audits and supported third-party and client audits with comprehensive documentation.
- Maintained and updated QA/QC logs, test reports, inspection records, and calibration certificates for project quality documentation.

- verified material compliance with standards and ensured proper storage, handling, and traceability on-site.
- provided technical support and training to site teams regarding quality procedures, standards, and compliance requirements.

## **QA/QC Engineer**

**Abdul Mohsen Al Tamimi Group** Saudi Arabia

**April 2021 – July 2022**

- Implemented and enforced project quality control procedures in compliance with international standards (ASTM, ACI, and ISO 9001).
- Conducted material inspections, site quality checks, and workmanship verification at various construction stages.
- Prepared and reviewed Inspection Requests (IRs), Method Statements, and Inspection & Test Plans (ITPs) for all civil works.
- Monitored concrete pouring, reinforcement installation, blockwork, plastering, waterproofing, and finishing activities to ensure compliance with approved drawings and specifications.
- Coordinated with consultants, third-party inspectors, and clients for joint inspections and approvals.
- Issued Non-Conformance Reports (NCRs), managed corrective/preventive actions, and ensured timely close-out of quality issues.
- Reviewed subcontractor quality performance and material submittals to ensure adherence to project requirements.
- Maintained detailed quality documentation including checklists, MIRs (Material Inspection Requests), test reports, and QA/QC logs.
- Verified calibration of testing equipment and ensured laboratory test results met required standards (e.g., concrete compressive strength, FDT, slump tests).
- Supported internal and external audits by providing organized, up-to-date QA/QC records and reports

## **QA/QC Inspector**

**Maestro Colored Construction Company**, Dubai

**June 2020 – march 2021**

- acted as the primary on-site technical advisor for subcontractors, skilled workers, and labor teams throughout all project phases.
- Ensured execution of civil works in compliance with approved drawings, specifications, safety protocols, and project schedules.
- Performed surveying, site leveling, and quantity take-offs to support accurate and efficient construction operations.
- Verified the accuracy of engineering drawings, technical calculations, and layout plans to avoid design discrepancies.
- Prepared and submitted daily and weekly progress reports to the Planning Manager, highlighting delays and proposing corrective actions.
- Interpreted and implemented contract documents, collaborating closely with architects, consultants, and structural engineers.
- Coordinated with local authorities and regulatory bodies to ensure compliance with municipal regulations and building codes.
- Maintained consistent communication with clients and project stakeholders through regular meetings and updates on site progress

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## **Certifications**

- AutoCAD (2D & 3D)
- Civil 3D
- Primavera P6
- MS Office (Excel, Word, PowerPoint)
- 3ds Max
- Graphic Design
- English Language Diploma
- IOSH – Managing Safely (*Institution of Occupational Safety and Health*)
- OSHA – Occupational Safety and Health Administration Certification

## **Software & Technical Skills**

- AutoCAD (2D & 3D)
- 3ds Max
- Civil 3D
- Sketch Up
- Graphic Design Tools
- Microsoft Office Suite (Excel, Word, PowerPoint)
- Quantity Surveying
- Estimation & Costing

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## **Languages**

- English – Fluent
- Urdu – Fluent
- Pashto (Pushto) – Fluent
- Arabic - Intermediate

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## **Personal Details**

- **Nationality:** Pakistani
- **Date of Birth:** 18 March 1997
- **Religion:** Islam
- **Marital Status:** Married
- **Gender:** Male
- **Passport No.:** BN5932081
- **Visa Status:** Open Visa
- **Valid iqama**

TO WHOM IT MAY CONCERN

This is certify that Mr. **SHAH ZAIB** has worked as a QC Engineer for Mohammad Al Rashid Company (MARCO) on the project SAMAN HERITAGEHOTEL, AD DARYAH from September 2022 to July 2024.

During his service tenure, we found that Mr. **SHAH ZAIB** was a hard working, Deligent, honest and sincere to his service to the exceptional.

We wish him the best of luck in the future endeavors.

Thank you very much,



Hackan Mohammed

Date July /20/2022

## WHOM TO IT MY CONCERN

This is to certify that Mr. **SHAH ZAIB** was working with Abdul Mohsen Al Tamimi Group at (Construction of Shura Hotel Program 07 Central 03 at Shura Island Red Sea - KSA) as a **QC Engineer** Since Apr - 2021 to Jul - 2022.

During his employment, we found Mr. Shah Zaib to be a professional, knowledgeable and result oriented with theoretical and practical understanding of work requirements. He has successfully completed our project Contract with her company. He has a friendly, outgoing personality, very good Sense of humor and works well as an individual or member of a team as required by the management. Overall, Mr. Shah zaib performed his duties and responsibilities cheerfully with attention to detail at all times.

With his enthusiasm to work, learn and progress, I am certain that he would make agree employee to any enterprise.

Please feel free to contact us if you have specific questions regarding his Employment. On behalf of the company, I take this opportunity to wish shah zaib all the very besting his future career endeavor.

From & Behalf on

Project Manager



Osama Taha



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بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Serial No. 006066

Registration No. CUP-17FL-0254-8876

**CITY UNIVERSITY**  
of Science and Information Technology, Peshawar, Pakistan



*The Board of Governors*

*on recommendation of the Faculty hereby confers upon*

SHAH ZAIB son of SABIR SHAH

*the Degree of*

**Bachelor of Technology (Civil)**

Session: 2017-21

*together with all Honours, Rights and Privileges pertaining to the degree.*

*Given under the seal of City University at Peshawar, Pakistan*

*on this Eighth day of September in the year Two Thousand and Twenty-One.*

Vice Chancellor

President

Serial No. 0066066

Rs.1000



HIGHER EDUCATION COMMISSION  
PAKISTAN

2433477

WARDA IKRAM  
Assistant Director (Attestation)

04 JAN 2022

Attestation  
Higher Education Commission  
Regional Centre, Feshwar  
(Government of Pakistan)

VERIFIED & FOUND CORRECT

*Amir*  
REGISTRAR  
CITY UNIVERSITY  
OF SCIENCE & I.T. PESH.

Issued on 24-11-2021

Prepared by *[Signature]*  
(Controller of Examinations)

Verified by *[Signature]*  
(Registrar)

14 APR 2023

Checked by Mir Mureed Ullah  
(APO-4)

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Ministry of Foreign Affairs, Pakistan  
PEW3980mez

Serial No. 042677

Roll No 359033

**Khyber Pakhtunkhwa Board of Technical Education**



**PESHAWAR (PAKISTAN)**

**DIPLOMA OF ASSOCIATE ENGINEER**  
**Civil Revised 2013**

Session Annual 2017

Certified that Mr./Miss. SHAH ZAIB

Son/Daughter of SABIR SHAH

Registration No. MIT/P/CT/14-29507

of MODERN INSTITUTE OF TECHNOLOGY PESHAWAR

has passed the Diploma of Associate Engineer CIVIL REVISED 2013

Examination held by the Khyber Pakhtunkhwa Board of Technical Education, Peshawar in the month

of May 2017

He/She secured 2377 Marks out of 3450 and has been placed in

Grade B

*In recognition thereof, this  
Diploma of Associate Engineer*

is awarded to him/her at Peshawar on the 20th day of February 2018

  
ASSISTANT SECRETARY

  
SECRETARY

*This Diploma is issued without any alteration or eraser*

DIPLOMA OF ASSOCIATE ENGINEER ISSUED BY THE BOARD OF TECHNICAL EDUCATION IS HELD EQUIVALENT TO F.A/F.Sc (PRE-ENGINEERING) OF THE BOARDS OF INTERMEDIATE AND SECONDARY EDUCATION IN PAKISTAN VIDE A BOOK OF EQUIVALENCY OF EDUCATIONAL QUALIFICATIONS IN PAKISTAN, PUBLISHED BY THE GOVERNMENT OF PAKISTAN MINISTRY OF EDUCATION INTER BOARD COMMITTEE OF CHAIRMEN, ISLAMABAD.

### EVALUATION PLAN

**ATTESTED**

1. 80% and above / Distinction
2. 70% and above but less than 80%/"A" Grade
3. 60% and above but less than 70%/"B" Grade
4. 50% and above but less than 60%/"C" Grade
5. 40% and above but less than 50%/"D" Grade
6. 33% and above but less than 40%/"E" Grade



*M. Imran Khan*  
**M. IMRAN KHAN**  
DEPUTY DIRECTOR  
INTER BOARDS COORDINATION COMMISSION  
REGIONAL OFFICE PESHAWAR  
MINISTRY OF FEDERAL EDUCATION &  
PROFESSIONAL TRAINING, GOVT. OF PAKISTAN

Checked by Mr. Murad Vilah  
(APO-II)  
*Murad Vilah*

15 APR 2025

14 APR 2025

Composed/Prepared by  
*[Signature]*  
Checked by  
*[Signature]*

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