



Anum naeem

Date of birth: 7 Feb 1992 | **Nationality:** Pakistani | **Gender:** Female | **Phone number:**

(+92) 3443077151 (Mobile) | **Email address:** anumnaeem554@gmail.com | **Facebook:**

<https://www.facebook.com/profile.php?id=100036237937258&mibextid=ZbWKwL> |

WhatsApp Messenger: 03443077151 |

Address: villagr Danna Pothi Mirkhan Dist sudhnoti Teh trarkhal p/o Trarkhal
ajk , Gulzara Qaid islamabad pakistan, 12080, Trarkhal ajk , Pakistan (Home)

ABOUT ME

I have completed my degree in 2017 and worked as a senior teacher, voice principal and as an accountant in education sector. I got first position in mba and also a gold medalist.

WORK EXPERIENCE

19 DEC 2017 – 18 DEC 2021 Trarkhal ajk, Pakistan

VOICE PRINCIPAL HIGH SCHOOL

13 DEC 2021 – 15 DEC 2023 karachi

SENIOR TEACHER FATIMA SCHOOL AND COLLEGE KARACHI

EDUCATION AND TRAINING

11 MAY 2014 – 31 DEC 2017 Trarkhal ajk, Pakistan

MBA mohi-ud-din islamic univeristy ajk

Website www.miu.edu.pk

12 OCT 2011 – 12 OCT 2013 trarkhal ajk, Pakistan

BSC mohi-ud-din islamic univeristy ajk

Website www.miu.edu.pk

5 MAY 2009 – 9 SEP 2011 mirpure

FSC PRE-MEDICAL Mirpure board ajk

12 OCT 2007 – 15 MAY 2009 trarkhal mirpure, Pakistan

METRIC SCIENCE Mirpure Board ajk

14 AUG 2022 trarkhal, Pakistan

B.ED mohi-ud-din Islamic univeristy ajk

31 DEC 2017 – 7 JUN 2018

INTERNSHIP Ajk bank

15 SEP 2009 – 14 DEC 2009

COMPUTER COURSE hamdard academy nathagala poonch

16 AUG 2009 – 17 DEC 2009

ENGLISH LANGUAGE COURSE Hamdard academy nathagal poonch

● **LANGUAGE SKILLS**

Mother tongue(s): **URDU**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	A1	B2	B2	A1	B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **DIGITAL SKILLS**

Microsoft Powerpoint | MS Office(MS Word,MS Powerpoint,MS Excel,MS)

● **HONOURS AND AWARDS**

30 AUG 2023

Gold medalist – Mohi.ud.din Islamic university ajk
