

MUHAMMAD IJAZ AHMAD

PROCUREMENT & PURCHASING SPECIALIST |
SUPPLY CHAIN & INDUSTRIAL PROJECTS



CONTACT

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Yanbu, Saudi Arabia

SKILLS

- Procurement & Vendor Negotiation
- Cost Control & Budgeting
- Supply Chain & Logistics Management
- International & Local Material Sourcing
- ERP / SAP Procurement Systems
- Project & Time Management
- Public Relations & Team Leadership
- Languages: English, Arabic, Urdu

LANGUAGES

- English (Fluent)
- Arabic (Fluent)
- Urdu (Native)

PERSONAL DETAILS

- Date of Birth: 01 January 1980
- Nationality: Pakistani
- Iqama Status: Transferable
- Driving License: Valid Saudi License



PROFILE

Procurement & Purchasing Specialist with over 14 years of experience in Saudi Arabia's industrial and construction sectors. Skilled in vendor negotiation, cost control, supply chain, and logistics coordination, with a strong record of reducing costs and ensuring timely material availability. Known for loyalty, teamwork, and reliability, with the ability to work effectively in multicultural environments. Holding a transferable Iqama and a valid Saudi driving license.



WORK EXPERIENCE

ASK Gypsum Factory Ltd. - Yanbu, Saudi Arabia 2015 - PRESENT
Procurement Specialist

- Led procurement of industrial & construction materials for multiple projects.
- Secured cost savings through supplier negotiation & contract management.
- Managed import/export, logistics, and supplier coordination.
- Ensured on-time material availability to meet project deadlines.

Kwaddar Al-Watan Group - Yanbu, Saudi Arabia 2008 - 2014
Purchaser

- Directed purchasing operations, vendor selection, and negotiations.
- Maintained optimal inventory levels, avoiding delays and shortages.
- Expanded supplier base, improving quality and pricing.
- Supervised logistics, transport, and customs clearance activities.

Other Project-Based Roles (Freelance Visa) 2002- 2008
Procurement & Purchasing Specialist

- Supported procurement & logistics in Saudi Aramco Projects (2 years).
- Assisted procurement for Marafiq Power & Water Projects (1 year).
- Managed procurement tasks in Mechanical Industry Projects (2 years).
- Procurement support at Cristal Company (6 months) & Glass



EDUCATION

Intermediate (FA) 2000- 2002
Government College, Khanewal, Pakistan
Second Division

Secondary School Certificate (Matric / 10th Standard) 1998- 2000
Government High School, Khanewal, Pakistan
First Division