

Mohamed Abd Elbaset Youssef

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Professional Summary

Accomplished regional manager with 5+ years of leadership experience in insurance, construction, and sales. Proven track record in driving operational excellence, team development, and revenue growth across Upper Egypt. Multilingual (Arabic/French/English) and technically proficient leader with strong strategic planning capabilities.

Professional Experience

Regional Manager - Upper Egypt

GIG Social Insurance Company

| 2023-Present

- Oversee operations across 5 branches in Assiut, Elminia and Sohag, and Qena and Luxor and Aswan governorates
- Lead a regional team of 40+ employees, achieving 200% of annual KPIs in 2023
- Implemented digital claims processing system reducing approval times by 40%
- Increased regional client base by 70% through targeted marketing campaigns
- Coordinate with Cairo HQ to align regional strategies with corporate objectives

Unit Manager

GIG Social Insurance Company | Assiut

| 2022-2023

- Managed policy administration for 5,000+ clients with 98% accuracy
- Trained and mentored 8 team members, promoting 3 to supervisory roles
- Reduced claim processing errors by 50% through new quality control measures

Team Leader

Arope Insurance Company (Blom Bank Group)

| 2021-2022

- Supervised daily operations for a 12-member customer service team
- Achieved 95% customer satisfaction rating through service improvements
- Developed new onboarding program that reduced training time by 25%

Construction Supervisor

Orascom Construction Company

| 2019-2021

- Managed safety compliance for 30+ workers on major construction projects
- Coordinated between engineering teams and subcontractors to maintain schedules
- Reduced worksite incidents by 40% through enhanced safety protocols

Sales & Accounting Professional

Electrical Components Company

| 2017-2019

- Increased sales revenue by 35% through new client acquisition strategies
- Managed accounts receivable/payable for L.E 500,000+ monthly transactions
- Implemented inventory tracking system that reduced stock discrepancies by 60%

Education

🎓 Bachelor of Education (French Language)

Assiut University | Grade: Good

| 2021

Professional Development

- **Advanced French Language Certification** (Level 4) - French Cultural Center
 - **Military Leadership Training** - Egyptian Parachute Forces (Squad 633)
 - **Digital Literacy Certification** - Microsoft Office ICDL (2013)
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Technical Skills

- **Microsoft Office:** Excel (Advanced), Word, PowerPoint
 - **Financial Software:** QuickBooks, SAP Basics
 - **CRM Systems:** Salesforce, Zoho CRM
 - **Languages:** HTML/CSS (Basic), Network Fundamentals
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Languages

- **Arabic:** Native Proficiency
 - **French:** Professional Working Proficiency (DELF B2)
 - **English:** Intermediate Working Proficiency
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Achievements & Awards

- 🏆 Top Sales Performer (Q2 2018) - Electrical Components Company
 - 🏆 Safety Excellence Award (2020) - Orascom Construction
 - 🏆 Military Service Honor (Parachute Forces)
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Core Competencies

- ✓ Leadership & Team Management
 - ✓ Sales & Business Development
 - ✓ Financial Administration & Accounting
 - ✓ Customer Relationship Management
 - ✓ Operations Supervision
 - ✓ Multilingual Communication (Arabic/French/English)
 - ✓ Microsoft Office Suite & Technical Proficiency
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Additional information

- 🆔 **National ID:** 29812172502192
- 📅 **Date of Birth:** December 17, 1998
- ♂ **Gender:** Male
- Nationality:** Egyptian
- 👤 **Marital Status:** Single
- Military Service:** Completed (Exempted)