

# ARUN PRAKASH

Address : Saudi Arabia, Dammam / Phone : +966536702895

[Email : [arunprakashaan@gmail.com](mailto:arunprakashaan@gmail.com)] · [LinkedIn Profile : [www.linkedin.com/in/arunprakashaan](http://www.linkedin.com/in/arunprakashaan)]

I'm Enthusiastic Professional Based in Engineering and i Have a Four Plus Years of Experience in Fleet Operations, Despatch – Document Controller and Equipment and Maintenance Engineering and i have extence experience in INDIA and UAE. I'm Looking Forward to Raising the bar and Creating a Change in the Industry I'm Passionate about my study Knowledge and Earned Skills.

## EXPERIENCE

### [ENGINEER - EMD], [NEO STRUCTO CONSTRUCTION PRIVATE LIMITED]

(SURAT, GUJARAT, INDIA) [2022 – 2024]

[Equipment Process Management and Equipment Maintenance Planning Make Daily Report Material Purchasing and Inventory Planning Allocating Equipment for its Site Requirements Arranging Competency certificate for Operator's Equipment and Fleet Maintenance Management and Recruiting Manpower for Urgent Basis.]

[2021] – [2022]

### [DOCUMENT CONTROLLER], (AIC STEEL) [ARABIAN INTERNATIONAL FOR STEEL STRUCTURES COMPANY LLC]

[Despatching in Finished Goods, Packing List, Invoice, Transport Booking and Hiring and Documentation for Dispatched Finished Goods and Raw Materials and Inventory Data Check and Coordinate with Logistics Team and Out Side vendors.]

[2020] – [2021]

### [OPERATION ASSISTANT], [SAFEXPRESS LOGISTICS PRIVATE LIMITED]

[Managing Fleet Operation and Managing Vendors and Drivers For Better for Last mile Delivery and logistics activities like Transshipment air Cargo Scheduling to Despatching Operation.]

## SKILLS

- Advance MS Excel Office and MS World
- IFS – ERP Application
- Communication Skills
- Commanding
- Administrations
- Shift Planning
- Fleet Operations
- Heavy Equipment Maintenance
- Outlook Mails
- Document Management
- Organization Skill
- Purchase Management Skill
- Supervision Skill
- Problem solving
- Preventive Maintenance

## EDUCATION

[BACHELOR OF TECHNOLOGY IN AUTOMOBILE ENGINEERING], [CAPITAL UNIVERSITY, JHARKAND, RANCHI] [MARCH - 2020]

[PROFESSIONAL DIPLOMA IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT], [KELTRON KNOWLEDGE CENTER] KERALA, KOLLAM, INDIA [JUN - 2020]

PRE – DEGREE (BIOLOGY SCIENCE) B.J.S.M MADATHIL VOCATIONAL HIGHER SECONDARY THAZHAVA, KOLLAM, KERALA

## PERSONAL DETAILS

- Nationality – India, Kerala
- Religion - Hindu
- Gender – Mail
- Marital Status - Single
- Passport Number - P0425977
- Passport Expired – 16/08/2026
- Driving License – K.S.A and India
- D.O.B - 29/09/1993

## ACTIVITIES

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