

MD ASHRAF UDDIN

Al Suwailim, Riyadh, Saudi Arabia

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Transferable Iqama – Valid until October 2026

Nationality: Bangladeshi

PROFESSIONAL SUMMARY

Reliable and hardworking professional with over 5 years of experience in electronics technical support and retail operations. Currently working as a Sales & Store Assistant in Riyadh. Skilled in customer service, inventory support, office administration, and electrical troubleshooting. Strong teamwork, problem-solving ability, and commitment to maintaining organized workplaces.

WORK EXPERIENCE

Sales & Store Assistant – Al Ostoura Al Raqia Trading Establishment

Al Suwailim, Riyadh, Saudi Arabia

- Assisted customers with product selection and inquiries
- Maintained store cleanliness and organized product displays
- Supported stock arrangement and inventory control
- Handled daily sales activities and shop operations
- Ensured high level of customer satisfaction

Electronics Technician – 5+ Years (Bangladesh)

- Any electronics device disassembly and assembly
- Repaired audio and video systems and other electronic device circuits
- Diagnosed and resolved electrical and technical faults
- Installed and repaired basic electrical equipment switches, sockets, and circuit breakers
- Performed maintenance of residential electrical systems

EDUCATION

Diploma in Engineering – 2012

Secondary School Certificate (Vocational) – 2008

KEY SKILLS

- Customer Service & Communication
- Store Keeping & Inventory Management
- Office & Administrative Support
- Electrical & Electronics Troubleshooting
- MS Word, Basic Excel & Data Entry
- Windows Installation, Software Install, Internet Browsing and CPU and laptop basic hardware problem solve

LANGUAGES

English – Intermediate

Hindi – Intermediate

Arabic – Intermediate