

ISLAM ATIF ABDEL-SALAM RAYAN

ADDRESS / EL- RIYADH_ SAUDI ARABIA

PHONE / 0540241757

EMAIL / ESLAMATIF27@GMAIL.COM



www.linkedin.com/in/islamatef

SUMMARY

Organized accountant with four years of experience managing department-wide accounts payable and receivable. Responsible for company-wide payroll and budgeting, experience in Account management and sales across multiple sectors and I am eager to learn

EXPERIENCE

• SENIOR ACCOUNTANT & WAREHOUSE MANGER

DEC 2023 - MAY 2025

EL KHOBRA AGRICULTURE DEVELOPMENT CO.

Documents financial transactions by entering account information. Compiling, analyzing, and reporting financial data. Assisting management in the decision-making process by preparing budgets and Assisting management in the decision-making process by preparing budgets and financial forecasts. and make some financial statement on Odoo program

• SHIFT MANGER & CHASHIER

DEC 2022 - NOV 2023

BUGER KING - KOUT CO _ KUWAIT

responsible for overseeing business operations, delegating tasks to team members and resolving problems that occur on their shift. Their duties include stocking inventory, balancing the cash register and coordinating employee responsibilities to improve efficiency or customer service.

• FINANCIAL ACCOUNTNAT

JAN 2019 - NOV 2022

El-mostakbal co. for medical needs - Egypt

Documents financial transactions by entering account information. Compiling, analyzing, and reporting financial data. Assisting management in the decision-making process by preparing budgets and financial forecasts.

EDUCATION

BACHELOR OF COMMERCE

assuit university 2014 - 2018

degree : good

DIPLOMA OF ACCOUNTING STUDIES IN ENGLISH

assuit universiry 2018 - 2019

dgree : very good

LANGUAGE

ENGLISH : VERY GOOD

ARABIC : MOTHER TONGUE

SKILLS

Standards of Accounting

Knowledge of regulatory standards

Software proficiency

Attention to detail

LICENCE

Driving licence, Egypt

CERTIFICATE

• FINANCIAL & DATA ANALYSIS

(JAN 2025 - MAY 2025)

Udemy - Onlin

& INSTITUTE OF PROFESSIONAL MANGER

• ODOO CONSULTANT PROGRAM

(sept 2024 - nov 2024)

INSTITUTE OF PROFESSIONAL MANGER

• INTRODUCTION TO MACHINE LEARNING & Ai (Feb

2022- march 2022)

Assiut University - Google developer studnt clubs

• MICROSOFT OFFICE SPECIALIST (MOS)

(AUG 2019 - OCT 2019)

Assiut University - Pyramids Training co

• INTERNET AND COMPUTIING CORE CERTIFICATE (IC3)

(may 2019 - aug 2019)

Assuit University - Pyramids Training co

• TAX ACCOUNTING PROCEDURES

(Feb | 2019 - Feb | 2019)

Assiut University -

PS Center for business consultation

SOFT WARE

■ PEACHTREE

■ QUICKBOOKS

■ ODOO

■ MS OFFICE

■ POWER BI

تشهد شركة الخبراء للاستثمار والتنمية الزراعية بأن السيد/ اسلام عاطف
عبدالسلام ريان مصري الجنسية ويحمل بطاقة تحقيق شخصية رقم
(٢٩٦١٠٠١٢٥٠٢٩٣٣) قد عمل لديها خلال الفترة من ٢٠٢٤/٠١/٠١ حتى
٢٠٢٥/٠٥/٠٤ م . بوظيفة (مدير ومحاسب عام للمخازن)

؛ وخلال تلك الفترة عرف المذكور بكفائته العملية في هذا المجال وجديته في العمل
وتحمل ضغوط العمل الشاقة , وحرصه على تقديم ما هو أفضل, إضافة إلى أخلاقه
المثالية , وذلك من واقع ملفه لدينا طوال فترة عمله . وقد أعطي هذه الشهادة بناءا
على طلبه ودون أدنى مسئولية على الشركة .

هذا والله الموفق ,،،،

المدير العام



للتواصل
مدير الفيس بوك

Mail:aalkhubara@gmail.com

01008221633

088 / 4752360



Date : 29 OCTOBER 2023
Employee No. : 24615
Brand/Dept. : Burger King
Kuwait

To Whom It May Concern

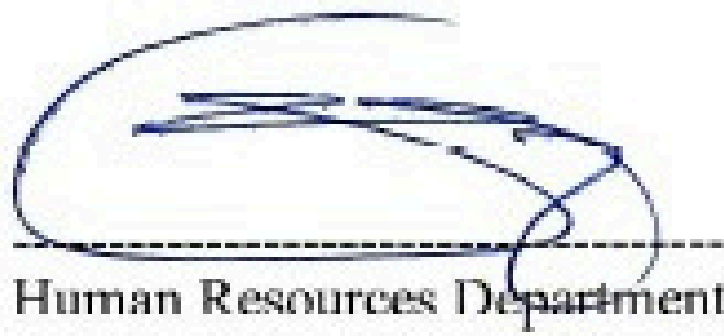
This is to certify that **Islam Atef Abdelsalam Rayan** was employed with Kout Food Group from **26.12.2022 to 25.10.2023**.

His/ Her Last Position in **Burger King** was **Team Member**.

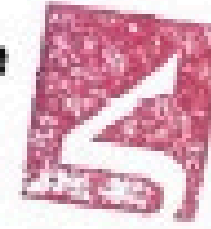
His/Her last monthly salary inclusive of all allowances was **KD 140.000/- (Kuwaiti Dinar One Hundred Forty And Fils Zero Only)**.

This certificate has been issued on his/her request without any liability or responsibility on the part of Kout food group.

Regards,


Human Resources Department

مجموعة كوت الغذائية
Kout Food Group



كوت

Kout Food Group K.S.C.C
Tel: (965) 22281430 | Fax: (965) 22417128
P.O.Box: 26671 Safat - 13127, Kuwait
C.R. (72518) - Dated: 22/2/1998
Capital K.D. 6,760,567
Email: info@koutfood.com
Website: www.koutfood.com

مجموعة كوت الغذائية ش.م.ك.م
تلفون: ٢٢٢٨١٤٣٠ (٩٦٥) | فاكس: ٢٢٤١٧١٢٨ (٩٦٥)
ص.ب: ٢٦٦٧١ الصفاة - ١٣١٢٧ - كويت
س.ت: (٧٢٥١٨) - تاريخ: ٢٢/٢/١٩٩٨
براس مال ذك ٦,٧٦٠,٥٦٧
البريد الإلكتروني: info@koutfood.com
الموقع الإلكتروني: www.koutfood.com



0275035 أ

تشهد كلية / التجارة

أن / السيد / اسلام عاطف عبدالسلام ريان .

المولود في أسبوط سنة ١٩٩٦

رقم قومي ٢٩٦١٠٠١٢٥٠٢٩٣٣

قد حصل على درجة البكالوريوس في التجارة - شعبة : المحاسبة

في دور يونيو عام ٢٠١٨ م بتقدير عام (جيد)

بمجموع تراكمي (٧٥٨,٠) بنسبة مئوية ٧٢,٨٨ %

اثنا وسبعون ، وثمانية وثمانون من مائة في المائة
من المجموع الكلي التراكمي وقدره (١٠٤٠)

وقد اعتمد مجلس الكلية نتيجة الإمتحان في ٢٥/٧/٢٠١٨ م

ومجلس الجامعة في ٣٠/٧/٢٠١٨ م

عميد الكلية

عميد الكلية

أ.د / عبد السلام علي نور
أ.د / عبد السلام علي نوير

مدير شؤون الطلاب

مدير شؤون الخريجين

المختص

عبد السلام



تحريرا في: / /



Certificate

*Business & Management Development Service Center of Assiut Faculty of Commerce certifies that **Mr / Islam Atef Abd El-Salam Rayan** Has completed all the requirements of getting the Training Program in Accounting in English Language GPA (Very Good) with a total score (507) Grades (84.5%) This Training Program was Offered in year 2018 / 2019 .*

The following are his grades in the program's subjects:

#	Title	Grade	#	Title	Grade
1	Partnership & Corporation Accounting	Excellent	4	Managerial Accounting	Very Good
2	Facilities Accounting	Very Good	5	Cost Accounting	Very Good
3	Financial Accounting	Very Good	6	Auditing	Excellent

Center's Director

Dr. Ahmed Shaheen



Board Chairman & Faculty Dean

*Prof
Abd-El salam Nower*

P.D. Abd El Salam Ali Nouzeir

IP M

Institute of Professional Manager

Certify That

Islam Atif Abd ELsalam

Has attended and successfully completed
Data Analysis & AI Application in Excel & Power BI
Diploma
48 Training Hours

Issue Date: Feb 2025

Somia Abdelsater
COURSE INSTRUCTOR



Ahmed mongy
Director

IP M

Institute of Professional Manager

Certify That

Islam Atif Abd ELsalam

Has attended and successfully completed
Odoo Consultant Program
40 Training Hours

Issue Date: NOV 2024

MOHAMMED FARHAT
COURSE INSTRUCTOR



Ahmed mongy
Director

Certificate of Completion

*This is to certify that **Islam Atef Abd El-salam Rayan** successfully completed 3.5 total hours of **Financial Analysis, from Scratch to Professional!** online course on April 27, 2020*

The Four Week MBA

The FourWeekMBA, Instructor

&



Certificate no: UC-0a16d3cd-ad6b-48da-b8e7-a9672a4f8e8c
Certificate url: ude.my/UC-0a16d3cd-ad6b-48da-b8e7-a9672a4f8e8c

#BeAble

Assiut University Network Center

Certificate



This is to certify that
Islam Atef Abd Elsalam Rayan
Has attended and completed a 50 hours
In The Training Program In Microsoft Office Specialist (MOS)
Word Expert 2016 - Excel Expert 2016
PowerPoint Core 2016 - Outlook Core 2016
At Assuit University Network Center In Collaboration With Pyramids
Training Company From 4 August 2019 To 25 September 2019

Training Coordinator

Galal Moawad Mohamed

General Supervisor
Of the University Network Center

Prof. Mohamed Kamel El-Sherbiny



Chairman
Vice-President
for Graduate Studies & Research

Prof. Ahmed Mohamed Kamal Mahmoud El-Minshawy

Assiut University Network Center

Certificate



This is to certify that
Islam Atef Abd Elsalam Rayan
Has attended and completed a 65 hours
In POA Training course in Assiut University Network Center
In the period From 24 January To 14 March 2018

Course	Hours
Excel Fundamental + Advanced	30
E-Commerce Intro.	6
Peachtree	12
QuickBooks Online	8
Microsoft Access	9
Total	65

Training Coordinator

Galal Moawad Mohamed

General Supervisor
Of the University Network Center

Prof. Mohamed Kamel El-Sherbiny

Chairman
Prof. Ahmed Mohamed Kamal Mahmoud
El-Minshawy
Vice-President for Post Graduate
Studies and Research



شهادة

يشهد مركز الخدمة العامة للاستشارات التجارية والتنمية الإدارية - كلية التجارة - جامعة أسيوط

أن الأستاذ / إسلام عاطف عبد السلام

قد اجتاز البرنامج التدريبي

(استخدامات الإكسل في المحاسبة)

بتقدير عام (ممتاز) بمجموع (٨٥) بنسبة (٨٥٪) خلال الفترة من ٢ / ٢ حتى ٢٠١٩ / ٢ / ٧

رئيس مجلس الإدارة وعميد الكلية

عميد الكلية

أ.د. / عبد السلام علي نوير
عبد السلام نوير



مدير المركز

د/ أحمد شهاب



ISLAM ATEF ABD EL-SALAM RAYAN

Is hereby granted this certification for having demonstrated basic computer hardware, software and Internet knowledge and skills through the successful completion of the examinations comprising IC3.

Key Applications - Living Online - Computing Fundamentals

IC3 GS4

IC3 GS4

IC3 GS4

A handwritten signature in black ink, appearing to read 'Robert Whelan'.

ROBERT WHELAN
President and Chief Executive Officer
Pearson VUE

OCTOBER 7, 2019

DATE ISSUED

8Q4s-uG8M

verify.certiport.com



شهادة

يشهد مركز الخدمة العامة للاستشارات التجارية والتنمية الإدارية - كلية التجارة - جامعة أسيوط

أن الأستاذ / إسلام عاطف عبد السلام

قد اجتاز البرنامج التدريبي

(إجراءات التجاسب الضريبي)

بتقدير عام (ممتاز) بمجموع (١٠٠) بنسبة (١٠٠٪) خلال الفترة من ٢ / ١٠ حتى ٢٠١٩ / ٢ / ١٧

رئيس مجلس الإدارة وعميد الكلية

د. / عبد السلام علي نوري

أ.د. / عبد السلام نوير



د. / عبد السلام نوير



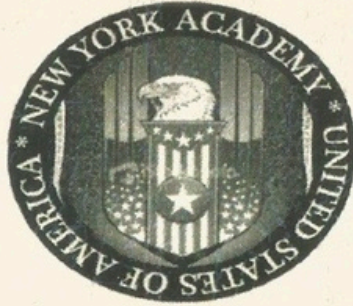
مدير المركز

د. / أحمد شهاب



American Institute for Training & Education

المعهد الأمريكي للتدريب والتعليم



UNIVERSITY OF
CAMBRIDGE



THE AMERICAN INSTITUTE FOR TRAINING AND EDUCATION

CERTIFICATE OF COMPLETION

AWARDED TO

Islam Atif Abd Elsalam

ON October 24th 2015

For Having Completed Fifty Hours

Of The International English Communication Program

(General) Level 1&2&3&4

Grade: Very good

Aligned With the Principles of the New York State Board Of Education

Languages Department – Director
American Institute Training & Education, El-Qousya

Local Education – Director
New York Academy – Egypt - Assiut