

Abdullah (civil sub engineer)

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Objective

Seeking a position to utilize my skills, knowledge and ability in an organization that offer professional growth while being resourceful and innovative and flexible.

Professional Experience (04 Years)

A Civil with around 04 years' experience as Site Engineer Work at Pakistan monument construction Pvt Ltd.

SUMMARY OF WORK EXPERIENCE (05 YEARS)

- 2 Years' Experience in Construction Site.
- 2 Years' Experience in Pak Army Cantt Construction.
- 1 Years' Experience in Saudi Arabia.

Job Description

- General and Technical Site supervision of civil works.
- Plan and executive Civil Works Construction & finishing work in coordination with civil Contractors.
- Monitors Progress of Civil Contractors as per the schedule agreed.
- Direct construction, operations and maintenance activities at project site.
- Plan, hold and record regular meetings on site with the site personal: such as coordination meeting and planning meeting. Understand often-channel and pressured conveyance system hydraulics.
- Ensure work in confirms to the contract approved plans and specifications.
- Establishment and responsibility for project communications with Client.
- Development and review project planning and programming.
- Preparation of weekly and monthly reports to client and senior management.
- Co-ordination and preparation of project close out reports.
- Preparation, development, and review of project quality plans.
- Compliance with corporate Quality Management Systems.
- Ensure compliance with Client quality objectives.
- Compliance with corporate, Health and Safety management systems.
- Preparation, development, and review of Project Health and Safety Plans.
- Supervision of road culvert & Bridge & buildings.
- Preparation of bar binding schedule
- Ensure project teams have a clear understanding of contract and applicable obligation, Close liaison with Q.S/Commercial Management.
- Review and agree project management, Cost assessments and monthly valuation.
- Co-ordinate and assist Q.S in producing claims and initiate negotiation with client.
- Review variation schedules and assess entitlement and income.
- Procedure review and revision if required, in conjunction with Project Manager.
- Review Project program and update on a regular basis.

Computer Skills

- MS Word.
- MS Excel
- MS PowerPoint
- Auto CAD

Education

**DAE Civil Peshawar Technical Board Pakistan (2014 to
2017) OSHA Fire Safety**

NEOBOSH in occupational Health and Safety

Personal Details

Religion : Islam Marital Status : Single
Nationality : Pakistani
Languages : English, Urdu, Pashto

Declaration

I do hereby declare that above particulars of information and facts state dare true, correct and complete to the best of my knowledge and belief.