



MARK JANUEL ZACARIAS

PROFILE

Business Development Coordinators are accountable for maintaining a healthy relationship with current and new clients for generating fresh sales. The roles and responsibilities listed on a professional **Business Development Coordinator Resume** include - developing plans, meeting potential clients, researching new clients, coordinating logistics activities, developing and writing cost estimates, working with the sales team, following up with potential clients and addressing issues of clients or customers.

WORK EXPERIENCE

HIMMAX ELECTRONICS CORPORATION

Business Development Coordinator 2019-2024

- Creating and implementing sales strategies and identifying new markets to enter.
- Conducting market research to identify new business development opportunities.
- Establishing and maintaining effective relationships with customers via email, phone, and in-person.

Ancar Motors inc

2016 - 2018

Credit Investigator (Camfin Lending inc.)

- investigate history and credit standing of individuals or business establishments applying for credit,
- may interview applicants to obtain personal and financial data, determine credit worthiness, process applications, and notify customers of acceptance or rejection of credit.

SEMINARS AND TRAININGS ATTENDED

- Parish renewal Experience (PREX)
- Personal Branding seminar
- Marketing Rockstar
- Social media marketing seminar
- Credit investigation & Verification Seminar

REFERENCE

Jerome Bereber

JP Morgan

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Adel Reyes

Suzuki

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CONTACT

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Valenzuela City

EDUCATION

2010 - 2014

PAMANTASAN NG LUNGSOD NG VALENZUELA

- Bachelor of Science in Business Administration major in Marketing Management

LA CONSOLACION COLLEGE VALENZUELA (FORMER ST. JUDE ACADEMY)

2005-2008 - Highschool

1999-2005 - Elementary

SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- English (Average)