

# MUHAMMED NOUSHAD A A

Kerala, India | +91 9809380616 | noushadaambadath@gmail.com

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## PROFILE SUMMARY

Dynamic and detail-oriented finance professional with nine years of experience in accounting, auditing, and financial management. Proven expertise in managing financial operations, overseeing export/import processes, and coordinating internal and external audits. Skilled in MIS preparation, working capital management, handling payables and receivables, statutory compliance, budget assistance, and policy implementation. Proficient in budget analysis and adept at using Excel and various ERP systems to drive efficiency and accuracy.

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## CORE STRENGTHS & SKILLS

- Accounts finalization
  - Monthly MIS reporting
  - Working capital management
  - Overseeing daily accounting operations
  - Payable & receivable management
  - Budget analysis
  - Assist in Budget preparation
  - Statutory compliances
  - Aging of debtor, creditor
  - Customer Reconciliation and follow-up
  - Ensure the accuracy and integrity of general ledger accounts.
  - Review monthly payroll and ensure timely payment.
  - Process payments for suppliers as per credit terms
  - Experience in export-import
  - Handling Financial institutions
  - Coordinate with Internal & External auditors
  - Support policy implementation
  - Experienced With manufacturing, retail and audit firm.
  - Experience with Accounting ERP (ODOO, TALLY)
  - Advance MS Excel Knowledge.
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## WORK EXPERIENCE

- **Indcarb Activated Carbon Pvt Ltd, Kerala**  
Senior Accounts Officer | 01 January 2019 - Currently working.
  - **Kavitha Gold & Diamond, Kerala**  
Senior Accounts Executive | 01 November 2016 - 30 September 2018.
  - **M&S Chartered Accountants**  
Audit Assistant | 01 June 2014 - 31 October 2016.
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## EDUCATION

University Of Madras-Tamil Nadu, India	2017
Master of Business Administration in Finance (MBA)	
University Of Calicut - Kerala, India	2014
Bachelor of Commerce	