



# KOMAL SHAHZADI

ACCOUNTANT & ADMISSION OFFICER

## Profile

To Thrive in an esteemed organization where rewarding on dedication, hard work and performance and keep in touch with the new development in the professional arena. There will ensure me the enhancement in my career and shape out my abilities.

## EXPERIENCE

### YOUTH COUNCIL FOR ANTI-NARCOTICS

Social Mobilizer/Drug Lecturer

June 19, 2016 to 2017

### IDEAL COLLEGE LAHORE

Test In charge

January 1, 2016 to June 30, 2016

- Time to time conduct the test in every students.
- Make and Enter the result online college website & Hard form

### IDEAL ACADEMY

Accountant & Admission Officer

2018 - 2024


- Fee Collection
- Record Maintains
- Admissions


### LAS SCHOOL

Admission Officer

2021 - 2024

 0320-4791858

 komalshahzadi1947@gmail.com

 H # 1111, B: B-1, China Scheme, Lahore

## EDUCATION

### MATRICULATION (ARTS GROUP)

Board of Intermediate & Secondary Education, Lahore

### BACHELOR OF ARTS

University of Punjab, Lahore

### BS ENGLISH

Virtual University of Punjab, Lahore

**Continue**

## SKILLS

- MS Word
- Good Knowledge of Internet Use
- Honest
- Good Team Player
- Cooperative
- Child Counselling Skills
- Lecture Ship Abilities