

RESUME

NAME: IMRAN LIYAKAT KHAN

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CAREER OBJECTIVE :

- ◆ INTEND TO BUILD CAREER WITH LENDING ORGANIZATION WITH FULL COMMITMENT AND DEDICATION UTILIZING MY SKILLS FOR MUTUAL GROWTH AND BENEFIT.

EDUCATIONAL QUALIFICATION :

- ◆ PASSED SSC FROM GANDHI VIDYALAY MALAD - 52%
- ◆ PASSED HSC FROM PANCHSHIL NIGHT JUNIOR COLLEDGE MALAD - 53%
- ◆ B-COM FIRST YEAR FROM PRIYADARSHINI NIGHT COLLEDGE KANDIWALI-51%

TECHNICAL SKILLS :

- ◆ TALLY PRIME [PURCHASE ORDER ENTRY,RECEIPT NOTE ENTRY,PURCHASE INVOICE ENTRY ,SALES ENTRY,DELIVERY NOTE ENTRY,]
- ◆ MUNIM ERP
- ◆ PROWESS ERP

WORK EXPERIENCE:

<u>NAME OF COMPANY</u>	<u>CATEGORY</u>	<u>DURATION FROM</u>	<u>TO</u>
FABTECH TECHNOLOGIES INTERNATIONAL PVT LTD	WAREHOUSE	15.01.2017	30.7.2017
FABLIFE PROCESS TECHNOLOGIES LLP	STORES KEEPER	1.8.2017	25.01.2024
J S CONTROL AUTOMATION	STORES KEEPER	1.2.2024	30.4.2024
MARK MAKER ENGINEERING PVT LTD	WAREHOUSE	1.5.2024	10.10.2024

PERSONAL DETAILS :

- DATE OF BIRTH -: 08.7.1997
- GENDER -: MALE
- MARITAL STATUS -: MARRIED
- LANGUAGE -: NORMAL ENGLISH,MARATHI,HINDI

RESPONSIBILITY:

- ◆ E- COMMERCE IS THE ELECTRONIC COMMERCE BUYING AND SELLING OF GOODS AND SERVICE OVER THE INTERNET.
- ◆ SELECTS AND PACKAGES FOR SHIPPMENT BASED ON CUSTOMER ORDERS. USES TECHNOLOGY, INCLUDING SMARTPHONE AND HANDHELD DEVICES TO SORT SCAN AND PREPARE ORDER
- ◆ STORE KEEPER ARE RESPONSIBLE FOR ACCURATELY TRACKING STOCK LEVELS, ORGANIZING AND ENSURING TIMELY REPLACEMENT OF GOODS.THEY ALSO MONITOR INVENTORY TURNOVER TO AVOID OVERSTOCKING OR STOCK SHORTAGES.
- ◆ STOREKEEPER RECEIVE,HANDLE AND PACK GOODS. AFTER GOODS CHECK THEN BILL PROCESS IN SYSTEM.
- ◆ RECEIVING AND DISPATCHING GOODS KEEPING RECORDS OF TRANSACTION, AND ENSURING THE SMOOTH OPERATION OF A STORE OR WAREHOUSE.

HOBBIES

- ◆ PLAYING CRICKET
- ◆ READING BOOKS

DECLARATION

I HEREBY DECLARE THAT THE INFORMATION PROVIDED ABOVE IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

IMRAN KHAN