

# Curriculum Vitae

## WASIM AKRAM

E-16/530, 3<sup>rd</sup> Floor Padam Singh Road,

Bapa Nagar, Karol Bagh,

Delhi, Pin – 110005, Delhi - INDIA

Contact No. +91- 9867944049



POST APPLIED FOR :

**SHOP MANAGER**

### PERSONAL DETAILS

- |                  |   |                       |
|------------------|---|-----------------------|
| ▪ Name           | : | WASIM AKRAM           |
| ▪ Father's Name  | : | Md Zakir Hussain      |
| ▪ Date of Birth  | : | 01/01/1999            |
| ▪ Nationality    | : | Indian                |
| ▪ Religion       | : | Islam                 |
| ▪ Gender         | : | Male                  |
| ▪ Marital Status | : | Unmarried             |
| ▪ Language Known | : | English, Urdu & Hindi |

### EDUCATIONAL QUALIFICATION

- Non **Matric**.

### WORKING EXPERIENCE

- Worked with **QUEST MALL, Kolkata** as a “**SHOP MANAGER**” during the period from 10<sup>th</sup> March 2023 to 20<sup>th</sup> July 2025.

### PASSPORT DETAILS

- |                  |   |            |
|------------------|---|------------|
| ▪ Passport No.   | : | AG034746   |
| ▪ Date of Issue  | : | 29/08/2025 |
| ▪ Date of Expiry | : | 28/08/2035 |
| ▪ Place of Issue | : | Delhi      |

## **DUTIES & RESPONSIBILITY**

- Open and close the store following security and safety procedures.
- Manage daily cash handling, deposits, and register reconciliation Coordinate with vendors, deliveries, and service appointments.
- Handle unexpected issues like equipment breakdowns or emergency situations.
- Resolve customer complaints and difficult situations.
- professionally Train staff on product knowledge and service standards.
- Monitor customer feedback and implement improvements Handle returns, exchanges, and special customer requests
- Hiring, training, supervising, and evaluating employees.
- Preparing employee work schedules.
- Addressing employee disputes, questions, and concerns.
- Ensuring all staff adhere to safety standards, company policies, and procedures.
- Managing and accounting for all money-handling procedures.
- Ordering, recording, and managing inventory.
- Ensuring the shop is adequately stocked, clean, and visually appealing.
- Motivating employees to reach sales goals and provide excellent customer service.
- Handling customer complaints.

## **DECLARATION**

I do hereby declare that all the above information is true, correct to the best of my knowledge and belief. I hope you will consider on my C.V. favorably and call me for an interview with the delegates and give me an opportunity to prove my qualities.

Thanking you,

Yours Faithfully

Date:

Place:

**(WASIM AKRAM)**



33, Beck Bagan Row, Park Circus,  
Ballygunge, Kolkata, West Bengal  
700017  
Contact No 033 2287 7777

Ref. No.: SCM/SM/218/23

Date: 24/07/2025

### **TO WHOM IT MAY CONCERN**


This is to certify that **WASIM AKRAM**, S/o Md Zakir Hussain, had worked in this concern as an “**SHOP MANAGER**” with effect from 10<sup>th</sup> March 2023 to 20<sup>th</sup> July 2025.

He is very sincere, diligent and hard worker. During his service period, we are highly satisfied towards his works culture and also safety point of works.

This service testimonial is being issued to him on his own request for a better prospect. We have no objection if he joins elsewhere in India or abroad.

We wish him all the success in his future assignment.

FOR: QUEST MALL

A handwritten signature in blue ink is written over a circular blue stamp. The stamp contains the text "QUEST MALL" at the top, "Kolkata" on the right, and "HR MANAGER" at the bottom, with a small star at the bottom center.

પાસપોર્ટ નં. / Passport No.

AG034746

उपनाम / Surname

दिया गया नाम / Given Name(s)

WASIM AKRAM

जन्मतिथि / Date of Birth

01/01/1999

लिंग / Sex

M

जन्म स्थान / Place of Birth

DELHI, DELHI

जारी करने का स्थान / Place of Issue

DELHI

जारी करने की तिथि / Date of issue

29/08/2025

समाप्ति की तिथि / Date of Expiry

28/08/2035

P<IND<<WASIM<AKRAM<<<<<<<<<<<<<<<<<<<<<<  
AG034746<4IND9901018M3508286F065704955725<02

EMIGRATION CHECK REQUIRED

पिता / बालपूनी अभिभाषक का नाम / Name of Father / Legal Guardian

MD ZAKIR HUSSAIN

माता का नाम / Name of Mother

KHUSHNASIBA BANO

पति वा पत्नी का नाम / Name of Spouse

पता / Address

E - 16/530,3RD FLOOR PADAM SINGH ROAD

BAPA NAGAR, KAROL BAGH, DELHI

PIN:110005,DELHI,INDIA

पुराने पासपोर्ट का नं. और इसके जारी होने की तिथि एवं स्थान / Old Passport No. with Date and Place of Issue

फाइल नं. / File No.

DLF065704955725



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